

SCHOLARSHIP ORGANIZING STARTER PACK

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SCHOLARSHIP

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BEST SCHOLARSHIP SITES

1

YOUR HIGH SCHOOL COLLEGE OFFICE

Note: Ask your high school counselor or college advisor for a list of local scholarships. Amounts range from \$500-\$1,000 but these are the easiest to win.

2

NICHE.COM

3

UNIGO.COM

4

COLLEGEBOARD.COM

5

CHEGG.COM/SCHOLARSHIPS

SCHOLARSHIP ORGANIZER

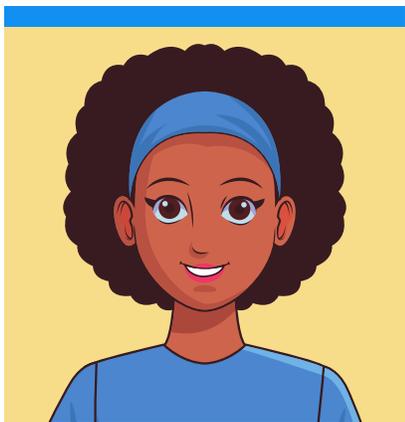
Use Google Sheets or Excel to make your own scholarship organizer like the one below:

Name & Address of Organization	Deadline Date	Source of Information (website? Book?)	Date Sent Request for Application	Date Received Application	Need to Include with Application:				Date Sent Completed Application	Notes to Myself
					References	Transcript	Photos	Other		

Important Reminders:

- 1 Include the name and organization website
- 2 Organize by deadline dates.
- 3 Track when the application is submitted and all follow-up steps such as interviews and application receipt emails.
- 4 Track all materials that are need, such as recc. letters, resume, photograph, transcript, personal essays, etc.
- 5 If you do not hear a decision, you can reach out.
- 6 Scholarship wins are a numbers game. The more you apply to, the more likely you are to win one or some.

TELL YOUR STORY QUESTIONS



Before you begin applying for scholarships, make sure that you take time to map out answers to common application questions.

This list is not exhaustive, but it includes some of the most commonly asked questions by admissions committees.

WHAT HAVE BEEN YOUR GREATEST ACCOMPLISHMENTS?

HOW DO YOU CONTRIBUTE TO YOUR COMMUNITY?

WHAT ARE YOUR HOBBIES AND INTERESTS?

HOW DO YOU DEFINE SUCCESS?

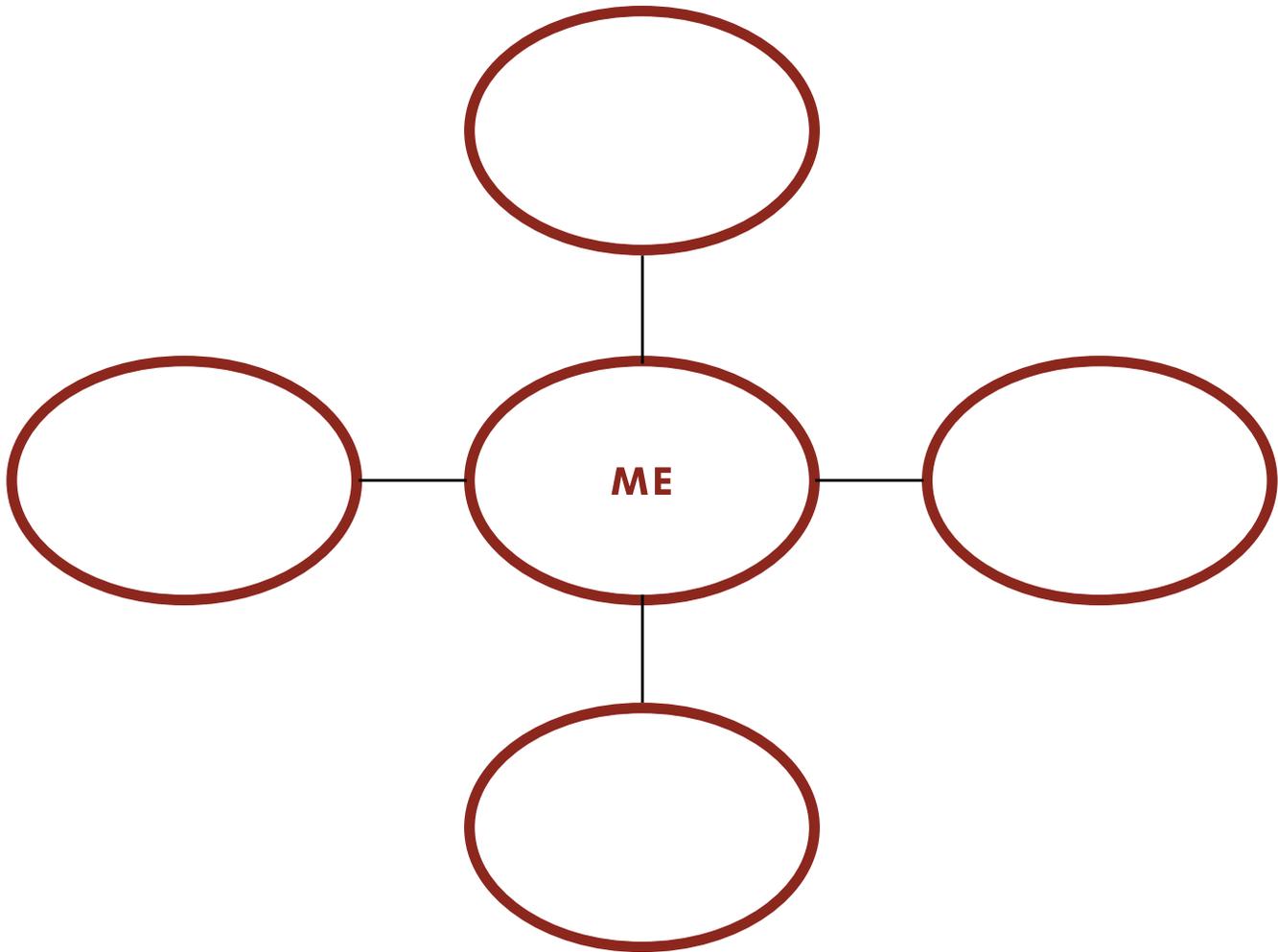
WHAT ARE YOUR DREAMS, DESIRES, AND GOALS?

WHY SHOULD YOU BE AWARDED A SCHOLARSHIP?

HOW WILL ATTENDING COLLEGE IMPACT YOUR LIFE?

ASSET MAP

Use the chart below to map out key qualities about yourself that your scholarship application should capture.



NOTES

PERSONAL ESSAY TEMPLATE

My name is (full name) and I am applying for the (name scholarship). I am...

(Use this paragraph to tell your reader basic information about yourself and why you are applying for this particular scholarship. Use simple, direct statements. Tell them about you, your family, your background, and anything else that may be of interest to your recipient.)

During my high school years I...

(Use this paragraph to tell the reader about some of the classes you have taken and your extra-curricular clubs, sports, and activities. Mention your hobbies, outside interests, and any job or volunteer experience that you may have. You may want to mention any valuable experience you have gained from a particular volunteer effort.)

After I graduate from high school I plan to...

(Use this paragraph to tell your reader about your plans for the future, as they apply to the scholarship. Mention the school that you have your eyes on and what you intend to study. Are you going to go to seek a job and go to school at the same time? What are your plans for after college?

Most importantly, describe why you need the scholarship money.

(How will this scholarship help you? Have you received other scholarship funds already?)

Thank you for considering my application...

(Be sure to thank the scholarship sponsor for considering your application letter.)

(Attach your required documents, like letters of recommendation, transcripts, and any other required information to this letter or your completed application.)



RECC. LETTER TEMPLATE

Dear Scholarship Selection Committee:

It is my pleasure and honor to recommend Natalie Schriver for the Champion Scholarship. I have known Natalie for 2 years and was delighted to serve as her teacher in my AP U.S. History course. After reading through the criteria of the Champion Scholarship, I strongly believe that you would struggle to find a student more deserving and more in need of it than Natalie. I read that the Champion Board looks for students who possess exceptional scholastic abilities as well as the drive to use those abilities to their full potential.

Since I have known her, Natalie has demonstrated her superior intellect and thirst to understand the culture and consciousness of her fellow peers on multiple occasions. In particular, her final semester project—discussing the complexities of American history and how it has influenced the development of modern American identity—was culturally sensitive and contained remarkable analysis that was eye-opening even for an experienced teacher in the field such as myself.

On a personal level, Natalie is a young woman of strong character who fully embodies all the traits you look for in potential candidates. Specifically, I was astounded by her kindness, selflessness, and devotion to helping the less fortunate in any way he can. Every summer vacation, instead of using her free time for herself, she travels to Indonesia to do volunteer work teaching English to children living in rural villages.

I have absolutely no reservations about recommending Natalie for the Champion Scholarship. I have no doubt she will uphold the standards of a Champion Scholar and become a shining member of your community. Please feel free to contact me if you have any questions regarding her character, past academic work, or any other qualifications related to the scholarship.

Sincerely,

K. Williams

Ms. Katharine Willams

SUPPLY LIST

Grammarly

Detects grammar and punctuation mistakes and helps restructure sentences to sound better. Copy and paste your paragraphs directly into the engine or download an extension that links to Google Docs. Get the free (basic) version, or the more powerful premium version. I recommend you don't write your essay without Grammarly. It's a major time saver!

[LINK](#)

Binder Organizing System

I advise that you print out scholarship application instructions and put into a binder with dividers, along with your application materials. This way it's all in one place and available for when you need them.

[LINK](#)

Google Suite

Google Docs is great for writing scholarship personal essays and resumes. Google Slides is great for resume templates I'll share with you. Google Sheets is great for organizing scholarship details and deadlines and progress.

[LINK](#)

Resume Templates

Download resume templates to use for your scholarship applications. There are four types to choose from and all are editable via Google Docs or Slides.

[LINK](#)

